


Engineering Projects Manager		Ad #	20/24	Rev #	1.1	 <small>AquaBioTech Group</small>
Prepared by:	ERS	Expected start date:	Q2 2024			
Approved by:	NJD	Last Revision date	17 - Apr - 24	<small>H:\HRManagement\HR2022-2023\Job Adverts 2022-2024\JobAdverts2024\ABTG-EngineeringProjectsManager-17-Apr-24.docx</small>		

Immediate Vacancy

Engineering Projects Manager

The company is seeking another capable and highly organised person with good communication and project management skills to work within the Project Management Office (PMO). The successful candidate will also possess the ability to work with a diverse international team to liaise successfully with granting agencies, clients, and partners.


This position is only open for EU/EEA/UK passport holders or TCNs presently residing in the EU with the required permits.

Overview of associated tasks

A position has arisen for a suitably qualified person to work on a variety of projects within the Group's diverse portfolio to work as a **Projects Manager** within the PMO. The selected candidate will have a diverse portfolio, some aspects of which are described below:

Key Accountabilities

- Management of complex design, engineering, and installation projects, during tendering, contracting, start-up, detail design, installation, commissioning, and handover. The management of such projects need to be done within scope, timescale, budget, and quality constraints.
- Management of project risks, Occupational Health & Safety, opportunities, contractual variations and arising issues.
- Internal and external progress monitoring, reporting, and meeting coordination. Team management and mentoring, coordinating, and managing staff at all levels.
- Planning, delegation, execution and monitoring of work packages, utilising PM tools and techniques including Gantt charts, WBS, RAID and RACI.
- Acting as the point of contact to Client and stakeholders, managing communication, project documentation, administration, and submission of project deliverables.


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- Project budget control (planned vs actual costs) in conjunction with the finance department.
- Contributing to internal PMO meetings, PM process improvement and documenting lessons learned to apply to future projects.
- Regular projects status reporting to senior management.
- Other assignments as directed by the Head of PMO, the CEO or the Board of Directors.

Qualifications & Knowledge

- Demonstrable Project Management experience with a proven track record delivering complex D&E projects. Experience of the Aquaculture / Marine Biology industry will be considered an asset, although is not essential.
- Degree (MQF level 6) qualified in a technical subject, preferably a Project Management recognised qualification, coupled with sufficient technical and hands-on experience.
- Experienced in the use of Project Management software including MS Excel, MS Project and MS Teams, as well as general proficiency in MS 365 / Office applications.
- Deadline driven and organised, with excellent interpersonal skills.
- Showing a good disposition to work in a dynamic team, with a can-do positive attitude.
- Fluent in the English Language and be an excellent communicator. Knowledge of other languages will be considered an asset, although not essential.
- Must have a clean EU/EEA/UK passport, presently residing in the EU with no travel restrictions or legal convictions and be in possession of a clean driving license. Must be prepared to travel at short notice as part of international company assignments.

Reporting directly to the Head of PMO, the position demands a person who is highly motivated and self-organised. The selected person must be prepared to work to very tight deadlines in multi-functional projects and in conjunction with a team of multi-disciplinary and international staff based at our head-office in Malta, as well as staff who are based at project sites.

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Financial Package

The successful candidate will be offered a long-term, fixed-term contract with the company that can be extended. The starting package offered for this position will be structured largely upon the chosen candidate, reflecting the experience the candidate brings to the company, but also in line with the cost of living in Malta and could include an accommodation package, if required.

Application Procedure

Further information about the **AquaBioTech Group** and the services we offer can be viewed at www.aquabt.com. Applicants are strongly encouraged to submit a full *Curriculum vitae* in **AquaBioTech Group** Europass format that can be downloaded from our website. This file must be filled using **Adobe Acrobat Reader®** or any other PDF viewer (not directly on your browser).

Questions about the application should be directed to the HR Department, on recruitment@aquabt.com